

Instructions to authors *Algological Studies*

Author Guidelines

We are pleased that you are thinking of submitting a manuscript to *Algological Studies*. The instructions given below will simplify and speed up the publication process for both you, the author, and the editor. Please note that all manuscripts are subject to peer review.

Submission of papers

Manuscripts should be as concise as possible. They should not exceed 20 to 30 printed pages (35 to 50 type-written pages) if feasible. Longer manuscripts will be accepted only exceptionally, in this case, please contact the editor before submitting your contribution. Submission of a manuscript to the editor for publication in "*Algological Studies*" is considered binding assurance that this work has not been submitted for publication elsewhere and will not be published elsewhere in similar form and length. Page charges are not expected. Color figures will be printed against costs; please contact the publisher for details.

The final version of the accepted manuscript, prepared preferably using Microsoft Word for Windows (PDF is not acceptable at this stage), should be uploaded to the journals Online Manuscript Management System (see https://www.schweizerbart.de/submit/algol_stud). Please indicate the name and version of the word processor used. Originals of illustrations, (if available as .eps or .tiff files) must be submitted in one compressed file (zip etc.).

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Manuscript Structure and Layout

Original contributions containing important findings in all fields of theoretical and applied algology are accepted. Units must be reported according to SI-instructions (Système International d'Unités). Manuscripts must be written in English or German or French language. For articles not in English, the English translation of the title should follow the non-English title. Following the English title, an English abstract should be given on the first page of the text. After the abstract, the author should propose some (up to 10) key words. At the end of the paper and before the references a summary should be given in the language of the paper and additionally in another language, that is in German, English, French, Spanish or Italian. These summaries should include references to the relating pages respectively tables or figures which contain the supporting material for the results attained. The author's address should be quoted at the end of the paper. Please set titles, subtitles, volume number (in journal references) in boldface.

Illustrations

All illustrations must be numbered consecutively as they are referred to in the paper. They appear in the text and should be assigned consecutively. When first submitting a manuscript, only submit low resolution figure files. After Acceptance of your manuscript high resolution figure files will have to be sent to the publisher. Digital halftone figures should have a resolution of at least 300 dpi (.tif, .eps, .jpeg), digital line drawings (only .tif or .eps!) should have a resolution of at least 600 dpi, preferably 1200 dpi.

Files of the manuscript, the figures and the graphs should meet the following requirements: Text preferable written with MS-Word (please indicate software version); all fonts embedded. You may underline words to be printed in italics or double-underline words for boldface (titles, sub-titles, volume numbers in references). Dash-underlining signifies Small Caps (for authors' names), they must not be underlined, however, if they have already been written in capitals or boldface. Please do not use pervasive capitals for titles, headlines and section headings.

Figures and graphs

tif- or eps-files, (in exceptional cases jpeg-files may be used) minimum 300 dpi. Please ensure to embed all fonts when submitting eps-files. Latin names of genera and species (NOT families and higher categories) should be italicized (please use single underlining for such words in typewriter ms). Paragraphs of lesser importance should be marked by the author for small print (wavy line at left margin of text)

Citation

All publications referred to in the paper should be cited by giving the author or authors or the author with the addition et al. and the publication date in parentheses (Doe et al. 1998). All citations in the text must be included in the reference list and vice versa. When abbreviating journal titles, we request that the author uses the German standards for journal abbreviations, DIN 1502, or to be abbreviated according to international practice. Thus, references should appear as follows:

Thienemann, A. (1931): Der Produktionsbegriff in der Biologie. - Arch. Hydrobiol. 22: 16-622.

Hutchinson, G.E. (1957): A Treatise on Limnology, 1:1-1015. Geography, Physics and Chemistry. - John Wiley and Sons, Inc., New York; Chapman and Hall Ltd., London.

Proofreading

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